

ROAD MAINTENANCE COORDINATOR H/F

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Company: Egis

Location: Uganda

Category: other-general

Description de la mission

Coordinate Routine maintenance activities and additional works requested by the company contractors assigned to different services on company facilities.

Coordinate the purchasing activities with regards to routine maintenance and additional works from the company contractors

Manage a team of maintenance personnel and organize the appropriate works for all planned or unplanned maintenance works, repairs, improvements and upgrading.

Review agreements with relevant parties to enable the company to perform its obligations under the O&M contract.

Manage work permit process with health and safety department.

Develop, review, and update the maintenance manuals related to the road routine maintenance works.

Responsible for the generation and reporting of the monthly maintenance report and the annual bridge inspection report.

Ensuring relevant procedures, directives and other requirements of the quality management system are compiled/followed and reported to management.

Manage the asset register.

Manage the planning and updating of maintenance schedules and budgets for all assets and ensuring sub-contractor compliance.

Routine inspection of the road assets, toll plaza and weighbridge assets to ensure the levels of service are met and Measuring & Reporting on the defects observed.

Conducting monthly joint inspections with the contract employer.

Identifying and updating where necessary the risk register for the Road, Toll Plaza & Weighbridge maintenance.

Inspecting and ensuring all staff within the maintenance department and subcontractors abide and adhere to the Health and Safety Practices and Traffic Management guidelines.

Control all Road, Toll Plaza & Weighbridge maintenance activities through an asset management system. Ensuring its updated and data necessary appropriately captured and reporting through the system.

Reacting to resolving complex problem that do not have routine solutions.

Ensure regular internal and external communication including the cascading of information and promoting a culture of openness in the team.

Ensure that all procedures and processes are undertaken in accordance with compliance of company standards.

Identify opportunities for continuous improvement in the way the service is delivered.

Ensure that direct reports and their teams understand their accountabilities/targets and regularly monitor progress and manage performance.

Visible leadership to motivate the team to achieve targets and optimize their performance and contribution.

Profil

5 years working experience **in the delivery of a highways maintenance operations or similar transferable experience.**

A degree in engineering preferably in civil engineering- with experience in maintenance

of facilities

Certification or post graduate diploma in project management is an added advantage.

Team leadership and management experience driving performance and productivity.

Excellent communication skills, customer focus and service delivery mindset.

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