# **Uganda Jobs Expertini®**

# Chief of Party, Uganda

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Company: NORC

Location: Kampala

Category: other-general

#### JOB SUMMARY:

NORC is seeking a **Chief of Party (COP)** or an anticipated RFTOP under USAID Uganda's Monitoring, Evaluation, Learning & Strategic Information (MEL-SI) Indefinite Delivery, Indefinite Quantity (IDIQ) contract. The COP will work full-time over a 5-year period based in Kampala, Uganda. Uganda MEL-SI aims to provide support services to USAID/Uganda's technical offices and implementing partners. Implemented via Task Orders, these services will strengthen performance management by generating a technical evidence base to guide the Mission's programming. Specifically the MEL-SI IDIQ contract will support the Mission's activities through the following objective: provide technical support to the Mission and Implementing Partners to advance the objectives of the CDCS through strengthening evidence-based programming.

Ugandan citizens are strongly encouraged to apply. This is a contract role and contingent on funding.

**DEPARTMENT: International Programs** 

was established in 2005, and works on performance and impact evaluations, capacity building, complex surveys, and qualitative data collection, among other research activities, throughout the developing world. Our research covers a range of sectors including education, child and youth well-being, gender equality and women's empowerment, private-sector engagement, democracy and governance, resilience and food security, land and resource governance, biodiversity conservation, natural climate solutions, agriculture, water and sanitation, and vulnerable populations. Since its establishment has implemented

projects in more than 100 countries in Africa, Asia, MENA, Latin America and the Caribbean, and Eastern Europe and Eurasia.

## RESPONSIBILITIES:

The COP will provide guidance, leadership, and oversight for a team of MEL professionals in Uganda. The COP will be the primary liaison with USAID Uganda and will be the authority on the implementation of the contract. The COP will provide technical oversight on all types of MEL deliverables and also manage personnel, a multi-million-dollar budget, and the safety and security of staff. The ideal candidate would be knowledgeable on both qualitative and quantitative data and methods and have strong conflict prevention and management skills. The COP must be an inclusive leader, who can navigate change with flexibility and emotional resilience.

Technical Oversight

Provide operational and technical oversight to all MEL project planning, implementation, and evaluation activities, ensuring that the activity tasks are completed, and the objectives and contractual requirements of the activity are successfully met.

Manage technical assistance and training activities.

Serve as the primary point of contact with and represent the project to USAID, implementing partners, host country officials, and other relevant stakeholders.

Provide leadership and quality control on performance and impact evaluations, sector assessments, baseline assessment, evaluation design and methodology, research and analysis, performance monitoring and evaluation capacity building, and collaborating, learning, and adapting.

Work with team to strategically deploy staff and consultants.

Manage the preparation and presentation of proposed implementation plans and all reports.

Ensure the quality and timeliness of all contract deliverables and work products.

Budget and Personnel Management

Assume responsibility for the budget, working closely with financial manager to ensure cost effective management, financial projections and systems to ensure proper use of funds.

Directly or indirectly supervise all project staff and consultants.

Mentor and support the professional development of all staff and consultants;

Ensure adherence to all relevant US Government (USG), NORC, and host country rules, regulations, and laws, including those related to procurement and labor and employment; and

Other related duties as assigned.

## REQUIRED SKILLS:

Master's degree in social sciences or related field with at least ten (10) years of progressive experience in project management of similar development programs; or a Bachelor's degree in the similar field with at least fifteen (15) years of progressive experience in project management of development programs development projects

At least five (5) years of experience related to research, evaluation, statistics and/or monitoring projects related to development.

Deep familiarity with USAID CLA practices, M&E design, and principles;

At least five (5) years of experience leading Monitoring and Evaluations contracts of similar scope and size.

Previous Chief of Party experience on a USAID-funded award, preferably based overseas.

Previous experience with Feed the Future programs and USAIDs Development Information Solutions

Availability to travel throughout the country to attend to contract implementation tasks as necessary.

Strong networks with local and international technical experts in learning, monitoring, evaluation, research, economic growth, governance, health, education, and environment

Working knowledge of and experience with USG-funded program management, policies, regulations, and procedures;

Demonstrated familiarity with ADS 201;

Excellent team leadership, management, and communication skills; and

Experience in capacity development and training, performance measurement, data quality assurance (DQA), systems strengthening;

Professional experience working and living in Uganda and East Africa;

Technical expertise in one or more thematic sectors (such as \$1);

Fluency in written and spoken English Level (4/4).

Communication and Public Relations Skills:

Excellent written, oral and presentation skills.

Excellent demonstrated ability to effectively interact with senior-level and mid-level counterparts of host country and USAID, local professionals, international donors, host country government counterparts and implementing partners.

#### WHAT WE DO:

NORC at the University of Chicago is an objective, non-partisan research institution that delivers reliable data and rigorous analysis to guide critical programmatic, business, and policy decisions. Since 1941, our teams have conducted groundbreaking studies, created and applied innovative methods and tools, and advanced principles of scientific integrity and collaboration. Today, government, corporate, and nonprofit clients around the world partner with us to transform increasingly complex information into useful knowledge.

### WHO WE ARE:

For over 80 years, NORC has evolved in many ways, moving the needle with research methods, technical applications and groundbreaking research findings. But our tradition of excellence, passion for innovation, and commitment to collegiality have remained constant components of who we are as a brand, and who each of us is as a member of the NORC team. With world-class benefits, a business casual environment, and an emphasis on continuous learning, NORC is a place where people join for the stellar research and analysis work for which we're known, and stay for the relationships they form with their colleagues who take pride in the impact their work is making on a global scale.

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