

## Branch Manager

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Company: Fuzu

Location: Kampala

Category: other-general

### Job Summary

Contract Type:

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Be responsible for excellent leadership of the branch in order to achieve growth and profitability, target implementation of an effective and efficient operational risk management, customer service, prudent credit analysis and effective utilization of Branch resources

### Requirements

- A Bachelor's Degree is Required
- A Post Graduate Qualification is an Added Advantage
- A Masters Degree is an Added Advantage
- **A minimum of 6 years experience is required**

### Responsibilities

- Grow, retain Branch Business and ensure all revenues is collected in order to increase profitability.
- Implement laid down policies and procedures - Manage and operate costs within in branch budget.
- Motivate, coach and develop a high performing team, develop staff skills – identify staff training needs.
- Implement service standards, monitor service delivery and control of general branch operations
- Ensure compliance to both credit and operational risk framework and ensure high performing

assets and liability portfolios to mitigate NPAs.

- Ensure monitoring and reconciliation of Suspense accounts such as general ledger - Ensure accurate and timely appraisal of customer applications.
- Manage branch leave program, staff performance and timely submission of B.S.C.
- Interacting with customers regarding appropriate Bank products, pricing including developing and managing customer relationships through activities such as business forums and periodic client visits.
- Ensure safety and maintenance of branch assets, provide effective oversight and general administration to all branch staff
- Carry out snap checks as per operations manual
- Any other duties as assigned from time to time.

### **DAILY RESPONSIBILITIES**

- Visits to existing and prospective clients
- Grow and retain business and manage operational costs
- Authorize branch expenses
- Authorization of branch transactions above limits

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### **Cross References and Citations:**

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